

Submission of Non-IG Work Products in Lieu of Defense Hotline Completion Report

Submission of non-IG work products (Commander's Inquiry, AR 15-6 Report of Investigation (ROI), etc.) in lieu of a Defense Hotline Completion Report (DHCR) to satisfy a DHCR program reporting requirement.

- When an IG Action Request (IGAR) is transferred to an IG in accordance with the provisions of the Defense Hotline Program, it **may** be acceptable to submit the written report of command action to satisfy IG reporting requirements in lieu of a DHCR if:
 - an IG recommends to a commander and the commander decides that command action is the most appropriate fact finding option to resolve an IGAR or,
 - the IG finds that the matters presented in the Hotline case referred for appropriate action were already addressed through command action.
- The IG quality assurance standards apply and the unneeded, unintended, or improper release of privileged information must be avoided.
- It is very important that the IG accomplish several critical quality assurance tasks before submitting a command report.
 - First, the IG must ensure the report adequately addresses all the matters of concern (allegations and issues) presented in the Hotline case. If not, the IG must supplement the command's report with a DHCR that adequately addresses any matters or allegations the command's report inadequately addressed or did not address.
 - Second, the IG must ensure that the command's report does not contain privileged information that is not relevant to the Hotline case.

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- Finally, if the command's report contained any recommendations for corrective actions regarding relevant matters of concern addressed in the report, the IG must supplement the command's report by reporting the corrective actions accomplished by the commander based on those recommendations.
- The bottom line is: **"It depends."** The IG must provide a thorough and impartial report.

(Source: The Inspector General's 1st Quarter FY 99 Information Bulletin, page I-8)