

TITLE	STAFF DAYS PER QUARTER				TOTAL
	1ST	2ND	3RD	4TH	
AREAS OF COVERAGE	QTR	QTR	QTR	QTR	TOTAL
I. Audit Compliance	7	8	11	8	34
Liaison - Provide Liaison for AAA, DOD Inspector General, and GAO Audits Pertaining to LOGSA					
II. Internal Reviews					
100 % review of travel card usage for a selected one month perior.	10				10
Review of GSA Smart Pay Card Program				10	10
Review of Time and Attendance Reporting		10			10
Review of Premium Class Airfares			10		10
III. Followup Reviews					
Audit Followup General External and Internal	5	5	5		15
IV. Training	31	32	29	39	131
TOTAL	53	55	55	57	220