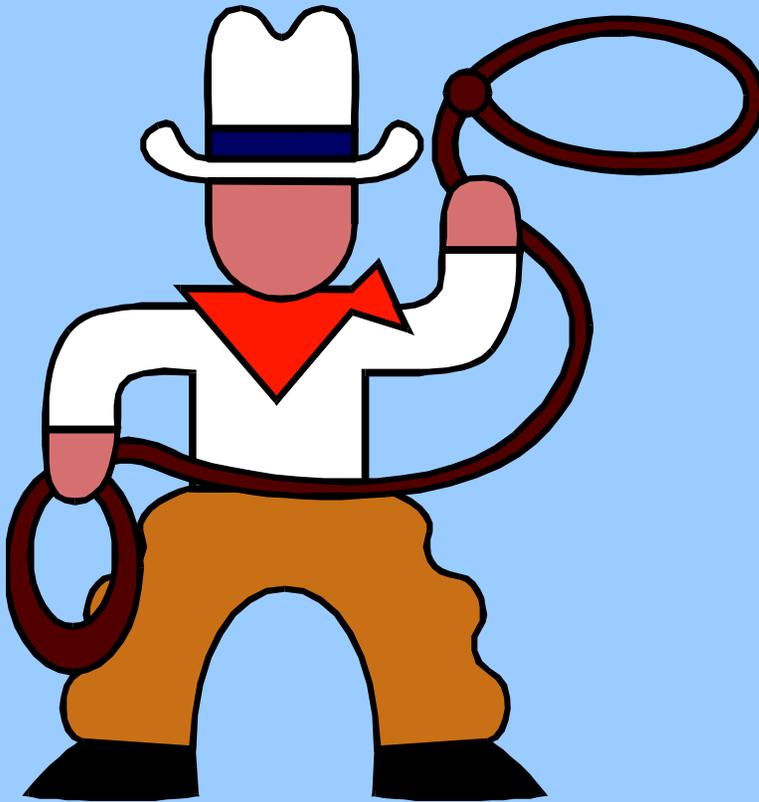




INCORPORATING THE OFFICIAL ARMY POSITION



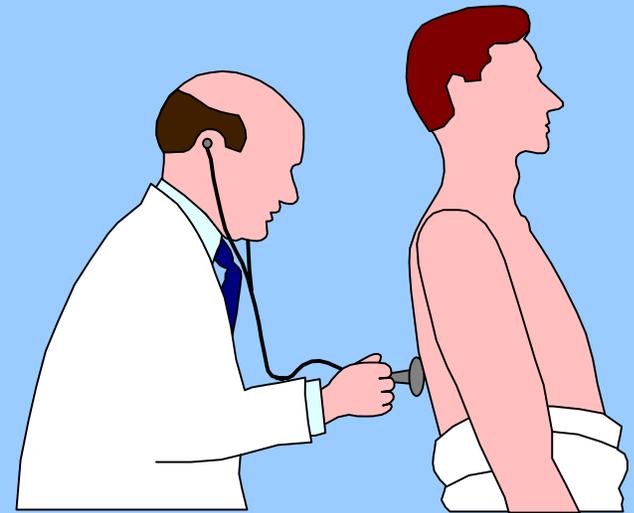
- ★ **BREIFING DEVELOPED DURING THE AMC IRAC WORKSHOP**
- ★ **2-5 NOV 98**



INCORPORATING THE OFFICIAL ARMY POSITION (IOAP)

★ *WHAT WE EXAMINED:*

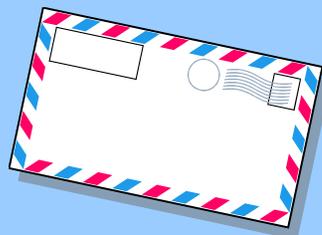
- ★ **PLANNING PHASE**
- ★ **FIELD WORK PHASE**
- ★ **REPORTING PHASE**
- ★ **ANNEXES**





PLANNING PHASE

- ✳ **45 DAY RULE (APPROXIMATELY)**
- ✳ **AAA ISSUES PLANNING PHASE LETTER**
- ✳ **IRAC RESPONSIBILITIES**
 - ❖ **FORWARD AAA LTR TO FUNCTIONALS FOR REVIEW (SUSPENSE VARIES)**
 - ❖ **LTR WILL GO TO AUDIT ACTIVITY AND MACOM OR MSC/ACTY WILL FURNISH AMC A COPY**





PLANNING PHASE



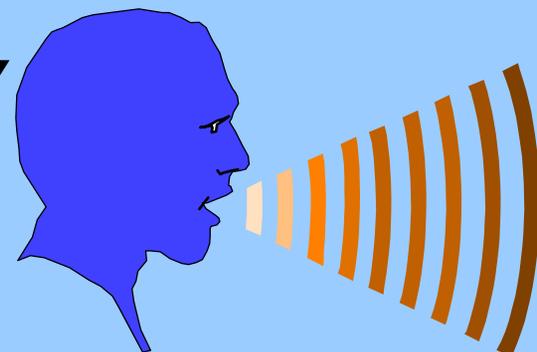
- **AMC WILL INFO LTR TO OUR FUNCTIONALS**
- **OBTAIN AMC POCs AND FURNISH TO MSC/ACTIVITY**
- **ESTABLISH AMC NUMBER**
- ❖ **REPLY TO AAA: phone, e-mail, memos, etc. (AAA DOES NOT REQUIRE SPECIFIC SINGATURES)**
- **AAA MAY MAKE CONTACT WITH COMMAND BEFORE ENTRANCE**



PLANNING PHASE

★ AAA ISSUES OFFICIAL ANNOUNCEMENT LETTER

- ❖ IRAC WILL:
- ❖ SET UP ENTRANCE CONFERENCE
- ❖ (*AAA WILL PROVIDE READ AHEAD*)
- ❖ IRAC WILL INVITE APPROPRIATE OFFICIALS TO PARTICIPATE IN EC
 - SIGNATURE AUTHORITY
 - ESTABLISH IPR FREQUENCY





PLANNING PHASE

- **IRAC WILL FACILITATE IPR PROCESS**
- **FIRST IPR NORMALLY 30 DAYS FROM EC**
- **ENGAGEMENT LTR DISCUSSION AND SIGNING IF POSSIBLE OR REVISION (AAA-5 DAY TIMEFRAME IF NECESSARY)**
- **IRAC/AAA WILL PREPARE MFR TO DOCUMENT EC**





FIELD WORK PHASE

- ★ IRAC WILL SET UP DISCUSSION MTG APPROX 30 DAYS FROM EC
- ★ IRAC WILL MONITOR PROGRESS WITH AIC
- ★ AAA WILL COMMUNICATE POTENTIAL FINDINGS TO ACTIVITIES ASAP





FIELD WORK PHASE

- ★ **IRAC WILL SET UP MEETING WITH APPROPRIATE OFFICIALS TO DISCUSS FINDINGS**
 - ❖ **WORK TOWARD AGREEMENT AND COMMAND POSITION (AAA & FUNCTIONALS)**
- ★ **IF AGREEMENT:**



FIELD WORK PHASE

- ❖ **TFAR ISSUED WITH TENTATIVE POSITION TO CMD FOR FINAL APPROVAL**
- ❖ **IRAC SETS UP FINAL MTG FOR APPROVAL AND SIGNATURE (IF NECESSARY)(Note: Signature may be obtained without meeting)**
- ★ **IF DISAGREEMENT:**
 - ❖ **AAA WILL ELEVATE TO NEXT HIGHEST LEVEL (TFAR, CMD POSITION & AAA COMMENTS)**
 - ❖ **RECEIVING IRAC INFORMS APPROPRIATE FUNCTIONALS**
 - ❖ **MEETING OR WRITTEN RESPONSE TO AAA**



REPORTING PHASE

★ DRAFT REPORT

- ❖ UPDATE TARGET DATES
- ❖ AAA RECEIVE CMD UPDATES AND GIVES EVERYONE UP THE CHAIN ONE LAST CHANCE TO COMMENT.
- ❖ IRAC INFORMS MSC's/SUB ACTIVITIES OF POSITION (CONCURRENCE)





REPORTING PHASE

❖ EXIT CONFERENCE - OPTIONAL

★ AAA ISSUES FINAL REPORT

★ IOAP





ANNEXES

- ★ **DISCUSSED ANNEX AND GAVE AAA SUGGESTED CHANGES.**
- ★ **AAA WAS RECEPTIVE TO OUR RECOMMENDATIONS**



IOAP WORKING GROUP

- | | |
|--------------------|-------|
| ★ LENA GODFREY | AMCOM |
| ★ FERNANDO RIOS | ARDEC |
| ★ JOHN SZATKIEWIEZ | ARDEC |
| ★ DENNIS BOREEN | CECOM |
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| ★ DON CRESS | USAAA |
| ★ KEVIN KELLY | USAAA |
| ★ DAVE LAWSON | USAAA |