



U.S. ARMY

Army Materiel Command Speaker Request Form

Thank you for your interest in a speaker from the U.S. Army Materiel Command (AMC)! Our goal is to offer knowledgeable, engaging speakers who can discuss a wide variety of topics with community audiences. Whether you need a dynamic keynote speaker to kick off a special event or want to learn more about the Army, we have a presenter for you.

It's never too early to begin planning your event, and we want to be a part of that plan. Please complete the attached forms and send to the AMC Public and Congressional Affairs Office at least 30 days prior to the event date. More than 30 days is necessary for events during busy seasons, such as Memorial Day, Army Birthday and Veterans Day.

The information requested is required to evaluate the event appropriateness and compliance with Department of Defense policies and for coordination with the units involved. Please note that the Army's potential participation cannot be used in advertisements.

If your request is approved, then the event's POC must submit an agenda and RSVP list to our office at least 72 hours prior to the event. For events occurring off post, please provide complete and accurate directions to the event site and a map or line drawing.

Frequently Asked Questions:

1) Is there a fee for your speakers?

No. Our speaker involvement is a free service offered to the community at large. However, the requesting organization may offer to cover either travel or meal costs when applicable.

2) Can a General Officer speak at my event?

General Officers from Team Redstone are actively involved with the community. When their mission and availability allow, they participate in public speaking. We also have many other Soldier and civilian volunteers that we can recommend for your event.

3) Do you only offer military speakers?

No. We have many amazing civilian employees who have volunteered their time and expertise.

4) What kind of topics to speakers from AMC usually discuss?

Our list of topics is continuously changing and growing. If you do not see your topic listed or are not sure what topic would best fit your group/organization, please give us a call. We look forward to the opportunity to help you with your event.

- Crisis Response
- Data Analytics
- Education
- General U.S. Army Topics
- Human Resources
- Installation Management
- Leadership
- Logistics
- Military Holidays (Memorial Day, Veterans Day)
- Organic Industrial Base
- Predictive and Precision Sustainment
- Quality of Life- Housing, Child Care, Spouse Employment & PCSing
- Service to the Nation
- Supply Chain Management
- Support to Partners & Allies
- Support to the Soldier
- Team Redstone
- Volunteerism



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1. TITLE OF EVENT:		2. SPONSORING ORGANIZATION:	
3. DATE OF EVENT:	4. TIME OF EVENT:	5. SPEAKER ARRIVAL TIME:	6. TIME AND LENGTH OF PRESENTATION:
7. ADDRESS OF EVENT (Street, City, State, ZIP Code):			
8. NAME OR TYPE OF SPEAKER REQUESTED AND WHY:			
9. REQUESTED TOPIC:		10. DEADLINE TO CONFIRM SPEAKER:	
11. NEED SPEAKER'S BIO & PHOTO: YES NO		12. HAS A TEAM REDSTONE REPRESENTATIVE PREVIOUSLY SPOKEN AT THIS EVENT: YES (Who & When) _____ NO	
13. AUDIENCE COMPOSITION: POLITICIANS VETERANS ORGANIZATION RETIRED MILITARY ACTIVE MILITARY JROTC EDUCATORS STUDENTS INDUSTRY PROFESSIONALS (SPECIFY) _____ CIVIC ORGANIZATION (SPECIFY) _____ OTHER _____			
14. EXPECTED ATTENDANCE:	15. DRESS CODE FOR THE EVENT:	16. WILL RESERVED PARKING BE PROVIDED: YES NO	
17. MEDIA INVITED: YES NO	18. RECORDED PRESENTATION: YES NO	19. OPEN TO THE PUBLIC: YES NO	
20. EVENT USED TO RAISE FUNDS: YES NO	21. CHARGE FOR THE EVENT: YES \$ _____ NO	22. ORGANIZATION WEBSITE:	
23. BACKGROUND INFORMATION ABOUT EVENT / ADDITIONAL DETAILS:			
24. EVENT AGENDA / TIMELINE:			
NAME OF EVENT POINT OF CONTACT: _____			
AFFILIATION WITH GROUP: _____ PHONE NUMBER: _____ CELL PHONE: _____			
EMAIL: _____ MAILING ADDRESS: _____			
TODAY'S DATE: _____			

COMPLETED FORM MUST BE SUBMITTED AT LEAST 30 DAYS PRIOR TO THE EVENT DATE
TO THE U.S. ARMY MATERIEL COMMAND PUBLIC AFFAIRS OFFICE
AT USARMY.REDSTONE.USAMC.MBX.PUBLIC-AFFAIRS@MAIL.MIL OR PHONE: (256) 450-7000